



The Spirit of Wisdom

PARK VIEW ACADEMY

(Affiliated to CBSE, New Delhi. No. 1930849)

Mohamur Main Road, Aniyapuram, Namakkal - 637 017.

Cell : 97500 55557, 97500 55558

Mail id : parkviewacademy2020@gmail.com

Website : parkviewacademy.in

Facebook : Park View Cbse

Erp : Skool Beep

HAND SKED

2025 - 2026

Name : _____

Grade & Section : _____

Admn. No. : _____

PARK VIEW ACADEMY
CBSE SCHOOL
HAPPY SCHOOLING, EASY LEARNING

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My Photo

My Admn. No.

My Aadhar No.

MY MEMORANDUM

01. Name :

02. I'm Studying in :

03. Date of Birth : Gender :

04. Blood Group :

05. Name of my Father :

06. His Occupation :

07. His Mobile No. :

08. Name of my Mother : E-mail :

09. Her Occupation :

10. Her Mobile No. :

11. Name of my Guardian :

12. His/Her Occupation :

13. His/Her Mobile No. :

14. My Siblings (if) : 1.....Grade

2.....Grade

15. My Address :

16. My Van No & Boarding Point :

17. My Father's Specimen Signature :

18. My Mother's Specimen Signature :

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17. My Father's Specimen Signature :

18. My Mother's Specimen Signature :

PARK VIEW ACADEMY

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ABOUT OUR SCHOOL

Our School is run by "Sellammal Memorial Educational Trust", Aniyapuram.

This School aims to provide a world class education with affordable cost and to inculcate 'a sound mind in a sound body' and moral attitude to our students to gain self-confidence and self-reliance, thereby enabling them to achieve a great place in a competitive environment since 2014.

VISION

Park View Academy, will be a platform for the kids to grow in a natural environment, to exhibit their multi-talented skill and to brighten their future to lead our nation in a patriotic way.

MISSION

To render a quality and value based education to our future leaders, achieve excellence through scholastic, co-scholastic and non-scholastic activities.



"The roots of education are bitter, but the fruit is sweet"

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PLEDGE TO THE NATION

*India is my country, All Indians are
 my brothers and sisters.
 I love my country and I am proud
 of its rich and varied heritage.
 I shall always strive to be worthy of it.
 I shall give my parents, teachers and
 all elders respect and treat every one with
 courtesy. To my country and my people,
 I pledge my devotion.
 In their well being and prosperity
 alone lies my happiness.*

NATIONAL ANTHEM

*Jana Gana Mana adhinayaka Jaya Hey
 Bharatha Bhagya - Vidhata
 Punjab Sindhya Gujarata Maratha
 Dravide Utkal Banga,
 Vindhya Himachal Yamuna Ganga
 Uchchhala Jaladhi Taranga,
 Tava Shubha Name Jage
 Tave Shubha Arisha Muage
 Gahé Tava Jaya - Gatha,
 Jana Gana Mangala - Dayaka Jaya Hey,
 Bharat Bhagya - Vidhata,
 Jaya hey, Jaya hey, Jaya hey,
 Jaya Jaya, Jaya, Jaya hey*

- Rabindranath Tagore

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தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலைபந்தைக் கெழினொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டபரிதில்
தெக்கணமும் அதிற்சிறந்த தீராவீடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திகைமுமே
அத்தலைக வாசனைப்பொல் அனைநறுகைம் கீன்புழற்
எத்திசையும் புகழ் மணக்க இருந்த பெருந் தமிழணங்கே ! தமிழணங்கே !
உன் சீரிளமைத் திரும் வியந்து
செயல் மறந்து வாழ்த்துதுமே !
வாழ்த்துதுமே!
வாழ்த்துதுமே!

- மனோன்மனியம் பெ. சுந்தரம்பிள்ளை அவர்கள்

கொடி பாடல்

தாயின் மணிக்கொடி பாரீர் - அதைத்
தாழ்ந்து பணிந்து புகழ்ந்திட - வாரீர்
ஓங்கி வளர்ந்ததோர் கம்பம் - அதன்
உச்சியின் மேல் வந்தே மாதர மென்றே
பாங்கி னெழுதித் தீகழம் - செய்ய
பட்டொளி வீசிப் புறந்தது பாரீர்!
பட்டுத் தூகிலென னாமோ? - அதிற்
பாய்ந்து சுழற்றும் பெரும்புயற் காற்று
மட்டு மிகுந்தடித்தாலும் - அதை
மதியாதவ் வுறுதிகொள் மாணிக்கப் படமை (தாயின்)

- மகாகவி கம்பிரமணிய பாரதியார் அவர்கள்

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SCHOOL PRAYER

*Dear god, use my eyes to
see new friends
open my ears to
hear my teacher
open my mind to
learn new things.
Let my heart
remember you are near
when I'm afraid
Help me to
love others like you do.*



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STAFF NAME LIST

1. Mr. R.Balakrishnan, M.A., B.Ed., (Senior Principal)
2. Mrs. S.Mekala M.Sc., M.Phil., B.Ed., (Principal)
3. Mrs. S.Abinaya B.Sc., M.Ed., DATT.,
4. Mrs. P.Banani M.Sc., B.Ed.,
5. Ms. R.Deeptika M.Sc.,
6. Ms. M.Dharani B.A., B.Ed.,
7. Ms. M.Divya Priya B.A., B.Ed.,
8. Mrs. P.Gandhimathi M.A., B.Ed., M.Phil., CLIS
9. Mrs. I.Gayathri M.Sc., B.Ed.,
10. Mrs. P.Jayagandhi B.Sc., B.Ed.,
11. Mrs. S.Jeeva M.E., B.Ed.,
12. Ms. D.R.Kaavya B.A., B.Ed.,
13. Ms. E.S.Kowshika M.Sc.,
14. Ms. T.Maheswari M.A., B.Ed.,
15. Mr. S.Nanthakumar M.Sc., M.Phil., B.Ed.,
16. Ms. S.Nargeshanu M.A., B.Ed.,
17. Mrs. B.Navaneetha kavitha D.N.A., C.M.L.T., B.B.A.,
18. Mrs. P.Nirmala M.A., B.Ed.,
19. Mrs. S.Nithya M.A., B.Ed.,
20. Ms. S.Prabha B.A.,
21. Ms. M.Praveena M.Sc.,
22. Mrs. N.Puultha M.Sc., (IT)
23. Mr. P.Raja M.A., B.Ed., D.T.Ed.,
24. Mrs. Ramya Mohan M.C.A., M.Phil.,
25. Mr. K.Ranjith Kumar M.A., B.Ed.,
26. Mrs. P.Reka D.T.Ed., M.A., M.Ed.,
27. Mrs. P.Revathi M.Sc., B.Ed.,

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28. *Ms. C.Rithikavathi B.A., B.Ed.,*
29. *Ms. M.Sandhya M.B.A.,*
30. *Mrs. K.Savanya M.Sc., B.Ed.,*
31. *Mr. V.Saravanan B.Sc., (Physical Education) B.P.Ed., Diploma (Yoga)*
32. *Mr. T.Saravanan kumar M.Sc., B.Ed.,*
33. *Mrs. T.Sathya Devi M.B.A., M.A., D.T.Ed.,*
34. *Mrs. V.Selvi M.A., B.Ed.,*
35. *Mrs. M.Sinthanai Selvi B.A., D.T.Ed.,*
36. *Mrs. Sivaranjani D.T.Ed.,*
37. *Ms. S.Sudha M.Sc (CS), B.Ed.,*
38. *Mrs. U.Varshini Shri B.A., (Hindi), M.Sc.,*
39. *Ms. S.Yamuna B.A., B.Ed.,*
40. *Mrs. S.Yasodha D.E.C.E., B.B.A., B.A., B.Ed (Hindi)*



"Practice makes man perfect"

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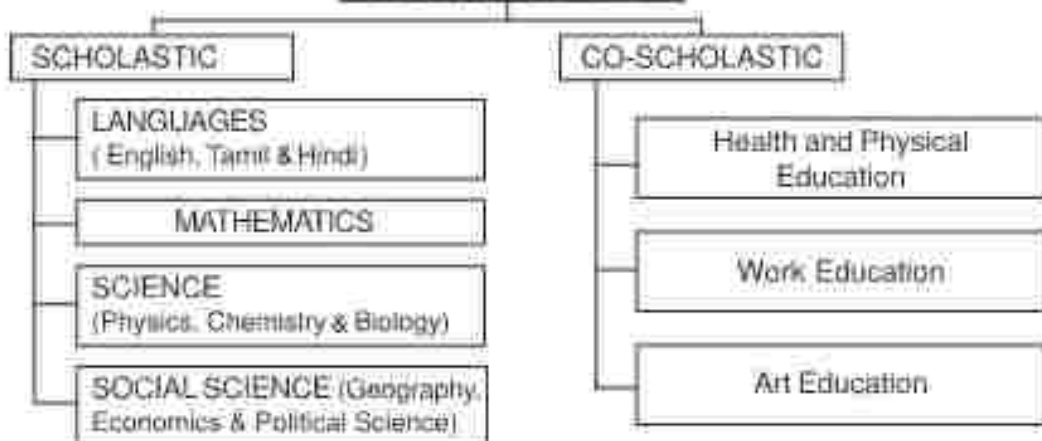
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CURRICULUM

Our School follows CBSE Curriculum.

CBSE syllabus is followed from Grade KG to X comprising of English, Mathematics, Environmental Science, Second Language Tamil, Third Language Hindi is offered from KG.

CURRICULUM



CO-CURRICULAR ACTIVITIES

Learning in PVA goes beyond the classroom. Yoga, Art & Craft are mandatory for every student to participate without any exception. Physical and health education, Skating, Classical Dance, Silambam, Karate, Archery, Western Dance, Vocal Music & Key Board form an integral part of the school curriculum. In addition to give ample opportunities and bring out stage fear of our children, like Quiz, Essay Writing, Elocution, Drawing, Poetry, IQ Check, etc., are scheduled throughout the year.

- ❖ Spell - Bee Exam Training.
- ❖ Hindi Prachar Sabha Exam Coaching.
- ❖ NTSE, Olympiad, Junior IAS Coaching Programmes are our unique features.



"Education is not preparation for life; education is life itself"

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GENERAL INSTRUCTIONS TO THE PUPILS

- ❖ Students should converse only in English inside the school campus and school vehicles, else a fine of Rs. 100/- will be collected everytime.
- ❖ Students should come to the school 10 minutes before the starting time.
- ❖ ID is mandatory.
- ❖ Students should not wear valuable ornaments and the management is not responsible for loss of any valuable things worn by the student. Pupils are advised not to bring any amount to school.
- ❖ Students are expected to co-operate in keeping the premises neat, tidy and Eco friendly.
- ❖ Mobile phone, CD, DVD, USB memory, IPAD etc... should not be brought to school.
- ❖ Students are not permitted to entertain teachers with gifts.
- ❖ Avoid Chocolates and bring homemade sweets for birthday.
- ❖ Contribution of a book to the School Library or a sapling to the school on the birthday of a student is encouraged.
- ❖ Any kind of Parties in the School premises / vans are forbidden.
- ❖ Remarks in the school Hand Sked and for other communication intended for parents, a student must obtain parent's acknowledgement within three days.
- ❖ Any damage to the school properties will be charged from the pupil.
- ❖ We insist the students to abide by the above rules of discipline.
- ❖ Students should have formal hair cut, and regular nail - trimming.



"The whole purpose of education is to turn mirrors in to windows"

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QUALITIES OF A PVA STUDENT

- Attend the school in proper, smart and neat uniform
- Be in school at least five minutes before the first bell
- Concern for personal, school and national property
- Due respect will be shown to principals and class monitors on duty
- Enter the school with great desire to learn
- Foster positive attitude
- Greet your teacher with respect
- Help each other with a sense of vision
- Instill the habit of reading newspaper
- Judge others by their manners and not by their looks
- Keep the books neat and tidy
- Liberal approach-tolerant and open minded
- Maintain cleanliness and throw papers in the dustbin
- Never tell lies whatever may be the cause
- Obeys the rules and regulations of the school
- Please, sorry, thank you are good manners to be used in our work
- Queue up while moving for assembly, library, music room, mess hall, van, laboratories or to the ground
- Resort to unfair means during examinations is out of our dignity
- Simplicity, courtesy and spirit of harmony are our reflections
- Take part in all co-curricular activities
- Universal brotherhood and service to mankind are our feelings
- Value the time, as it does not wait for any body
- Wearing the school uniform is our self-esteem
- X-ray the weakness and find solutions
- You will succeed if you try hard
- Zenith is the unlimited achievement

"Teachers can open the door, but you must enter it yourself"

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INFORMATION TO PARENTS / GUARDIANS

- ❖ Parents willing to take their children during working hours should come in person and acquire permission and gate pass from the office.
- ❖ Parents are requested not to contact the teachers directly relating to any issues about their children but can contact through the office.
- ❖ Parents are requested to check and sign the Hand Sked, Workaholic & Test Papers without fail.
- ❖ Fees once paid cannot be refunded at any cost.
- ❖ Cell Phone usage inside the school campus is strictly prohibited.
- ❖ Parents are requested to intimate immediately to the school office regarding change of address and Phone numbers of the pupil.
- ❖ Parents should see that the nails and hair of your ward are properly trimmed on every Sunday.
- ❖ Parents should sign the workaholic regularly. In case of loss, you need to pay Rs. 50/- to get a new workaholic.
- ❖ Parents are requested to respond to the invitation from the school for all celebrations and PTM S'.
- ❖ Students are supposed to handle the lab accessories in a careful manner. The charges for the damage caused (if any) will be collected from the pupil.
- ❖ For the safety of kids, parents are requested not to bring any other kid to the boarding point.



"The mind is not a vessel to be filled, but a fire to be ignited"

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ATTENDANCE

- ❖ Attendance of students on all working days is mandatory.
- ❖ Absence due to inevitable circumstances will be condoned only on receipt of a written leave application from Parents.
- ❖ Long leave on medical grounds must be supported by a Medical Certificate.
- ❖ It is compulsory for all students to maintain at least 85% attendance during the course of the academic session, to enable them to appear for the final examination.
- ❖ The percentage will be however relaxed on medical grounds only upto 75%.
- ❖ Absence during the assessments must be strictly avoided.

LIBRARY RULES

- ❖ Every student should produce his / her school identity card for entering the library.
- ❖ Strict SILENCE should be observed in the library.
- ❖ Books, periodicals, manuscripts, maps etc., should not be spoiled and no marks shall be made upon them. Those who involves in such activities will be dealt with seriously.
- ❖ The period of loan of books is 7 days. Overdue charge of Rs.5/- per day is payable by a student, if he/she fails to return the book on or before the due date.
- ❖ Each student can borrow one book at a time.
- ❖ If a book is damaged or lost by a member, he / she will have to replace it or pay double the cost.

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OUR EDUCATION PHILOSOPHY

"Education is the most valuable and imperishable wealth to a person, other things are not wealth".
- Thiruvalluvar.

PVA inculcates right values in the heart and soul of the youth. We develop the healthy habits, right attitudes, positive values, desirable skills and interest among the children. We not only implement training of the intellect but also the refinement of heart and discipline of the spirit.

ADMISSION PROCEDURE

Minimum age requirement of the students as on March 31st in the year of entry is as follows:

Age	3+	4+	5+	6+	7+	8+	9+	10+	11+	12+	13+	14+
Grade	LKG	UKG	I	II	III	IV	V	VI	VII	VIII	IX	X

REQUIRED DOCUMENTS

1. Transfer Certificate (TC) School Leaving Certificate (SLC) from last studied school.
2. Birth Certificate / Affidavit for the proof of date of birth from First Class Judicial Magistrate (in case of absence of Document 1).
3. A xerox copy of the ward's Community Certificate.
4. Passport size photos of parent 5 and of the student 10 copies.
5. Filled application package.

UNIFORM

Uniform	Day	Shoe	Socks
School Uniform	Monday, Tuesday	Black	Navy Blue
	Thursday, Friday		
Sports Uniform	Wednesday	Black	Navy Blue
	Saturday	Sandals	

"Learning is never done without errors and defeat"

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FEE REMITTANCE DETAILS

I Due	On (or) before June 30
II Due	On (or) before September 30
III Due	On (or) before December 31

❖ Incentive of instant payment ₹ 2000 / year

❖ Sibling Concession ₹ 2000 / year

❖ Account transfer details:

Bank name : ICICI

Branch : ANIYAPURAM

Name : PRINCIPAL PARK VIEW ACADEMY

A/c No : 299901001741

IFSC Code : ICIC0002999

Ph. No : 9750055557

❖ No extra fee is collected for the followings :

- ECA Classes
- Healthy sippings (drinks) and snacks
- Writing kits for lower classes (upto Grade I)

HOME FUN IS USUALLY ASSIGNED TO :

- ❖ help students to prepare for the next day.
- ❖ review concepts to ensure that students are learning and extending their academic performance.
- ❖ inculcate the writing habit in them.
- ❖ stress the importance of learning.

SCHOOL TIMINGS

Morning Assembly	09.15 a.m.
Sippings	10.45 a.m.
Lunch	12.15 p.m.
Crunch - Munch	02.55 p.m.
School Van Departure	03.55 p.m. onwards

"Believe you can and you are halfway there"

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SCHOOL TRANSPORT

- ❖ We ply our buses all routes to the door step of every students wherever possible.
- ❖ On finalization of the route, no change or diversions will be entertained without prior information.
- ❖ GPRS facility is available in transport.

DO'S

- ❖ To ensure you are in the bus, please be at your designated stop a little in advance. This will enable the vehicle to reach school in time.
- ❖ Be courteous to the staff of the bus and follow the instructions. Good behaviour inside the vehicle is essential, so as to create a calm atmosphere for all, especially the driver who needs to concentrate in driving. Always bear in mind that you represent your school, so treat all passers with respect.
- ❖ When alighting from the vehicle, ensure that you have taken all your belongings.

DON'TS

- ❖ Do not talk to the driver while he is driving as it may cause an accident.
- ❖ Do not try to board or get down from the moving vehicle.
- ❖ Do not open the door and stand while the vehicle is in motion.
- ❖ Do not damage the vehicle in any way, nor throw any waste or stick chewing gum inside the vehicle.

"You don't always get what you wish for; you get what you work for"

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பாரதியார் கவிதை

"அச்சமில்லை அச்சமில்லை அச்சமென்பதில்லையே
இச்சகத்து ளொரெனாம் எதிர்த்து நின்ற போதிலும்,
அச்சமில்லை அச்சமில்லை அச்சமென்பதில்லையே.
துச்சமாக எண்ணி நம்மமத் தூறு செய்த போதிலும்,
அச்சமில்லை அச்சமில்லை அச்சமென்பதில்லையே.
மிச்சை வாங்கி உண்ணும் வாழ்க்கை பெற்று விட போதிலும்,
அச்சமில்லை அச்சமில்லை அச்சமென்பதில்லையே,
இச்சை கொண்ட பொருளெனாம் இழந்த விட போதிலும்,
அச்சமில்லை அச்சமில்லை அச்சமென்பதில்லையே.
கச்சணிந்த கொங்கை மாதர் கண்கள் வீச போதிலும்,
அச்சமில்லை அச்சமில்லை அச்சமென்பதில்லையே.
நச்சை வாயி லெகொணர்ந்து நண்ப ருட்டு போதிலும்,
அச்சமில்லை அச்சமில்லை அச்சமென்பதில்லையே.
பச்சையு னிளையந்த வேற் படைகள் வந்த போதிலும்,
அச்சமில்லை அச்சமில்லை அச்சமென்பதில்லையே.
உச்சித்து வானிடிந்து வீழ்கின்ற போதிலும்,
அச்சமில்லை அச்சமில்லை அச்சமென்பதில்லையே."



A.P.J.ABDULKALAM'S QUOTES

A. Speak five lines to yourself Every morning:

1. I am the best.
2. I can do it.
3. God is always with me.
4. I am a winner.
5. Today is my day.

B. "You cannot change your future, but you can change your habits, and surely your habits will change your future".

C. "Don't fear for facing failure in the first attempt, because even the successful Maths starts with 'zero' only".



PARK VIEW ACADEMY

CBSE SCHOOL
HAPPY SCHOOLING, EASY LEARNING

ASSESSMENT

- ❖ Most of the time, the students will not be aware that they are being tested.
- ❖ One cycle of CCE means that all the students of the class are tested in all the competencies.
- ❖ They should obtain atleast C grade.

SCHOLASTIC AREA

The assessment structure and examination for classes VI to VIII have been prepared for two terms, i.e. Term - 1 and 2 as explained below.

Subjects	Term - 1 (100 Marks) (1 st half of the session) 20 marks Periodic Assessment + 80 marks for Summative Assessment - I		Term - 2 (100 Marks) (2 nd half of the session) 20 marks Periodic Assessment + 80 marks for Summative Assessment - II	
	PA 20 Marks	Term - I	PA 20 Marks	Term - II
Language - 1	Periodic Test for 10 marks with Syllabus covered till announcement of test dates by school	Written Exam for 80 marks with Syllabus covered till announcement of SA-I exam (dates by school)	Periodic Test for 10 marks with Syllabus covered till announcement of test dates by school	Written exam for 80 marks with Syllabus coverage as below :
Language - 2				
Language - 3				
Mathematics	Note book submission 5 marks at term end		Note book submission 5 marks at term end	Class VI: 10% of 1 st term covering significant topics + entire syllabus of 2 nd term
Science				Class VII: 20% of 1 st term covering significant topics + entire syllabus of 2 nd term
Social Science				Class VIII: 30% of 1 st term covering significant topics + entire syllabus of 2 nd term
Any other Subjects	Sub Enrichment 5 marks at term end		Sub Enrichment 5 marks at term end	

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GRADING SCALE FOR SCHOLASTIC AREAS (CLASSES VI-X)

(School will award grades as per the following grading scale)

MARKS RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 & Below	E (Needs Improvement) / Failed

DISCIPLINE (CLASSES VI - X)

The students will also be assessed for the discipline which will be based on the factors like attendance, sincerity, behaviour, values, tidiness, respectfulness for rules and regulations, attitude towards society, nation and others. Grading on Discipline will be done term - wise on a 3-point grading scale (A = Outstanding, B = Very Good and C = Fair)

STRUCTURE OF ASSESSMENT SCHEME

- ❖ The Assessment scheme will have an 80 marks component for Board Examination (Class X) and Annual Examination (Class IX) in all scholastic subjects along with a 20 marks component of Internal Assessment.
- ❖ Students have to secure 33 percent marks separately in each of these components.

Assessment structure effective from the Academic Year 2017-18 for Class X Scholastic Area

Total 100 Marks (Syllabus for assessment will be only Class - X)					
Subjects	80 Marks (Board Examination) Student has to secure 33% marks out of 80 marks in each subject	20 Marks (Internal Assessment) Student has to secure 33% marks out of overall 20 marks earmarked in each subject			
		7/20			
		Periodic Test (10 Marks)	Notebook Submission (5 Marks)	Subject Enrichment Activity (5 Marks)	
Language 1	Board will conduct Class-X Examination for 80 marks in each subject covering 100% syllabus of the subject of Class -X only. Marks and Grades both will be awarded for individual subjects. 9-point grading will be same as followed by the Board in Class XII.	(i)	(ii)	(iii)	
Language 2		Periodic Written Test, restricted to three in each subject in an Academic Year. Average of the best two tests to be taken for final marks submission.	This will Cover : • Regularity • Assignment Completion • Neatness & upkeep of notebook	Speaking and listening skills	
Science				Speaking and listening skills	
Mathematics				Practical Lab work	
Social Science				Maths Lab Practical Map Work and Project Work.	

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CO-SCHOLASTIC ACTIVITIES (CLASSES VI-X)

For the holistic development of the student, Co-Curricular Activities in the following areas are carried out in CBSE affiliated schools by the teachers and will be graded term - wise on a 3-point grading scale (**A=Outstanding, B=Very Good C=Fair**). The aspect of regularity, sincere participation, output and teamwork be the generic criteria for grading in the following co-scholastic activities.

- a) Work Education - Work Education refers to skill - based activities showcasing goods or services useful to the community.
- b) Art Education (Visual & Performing Art)
- c) Health and Physical Education (Sports / Martial Arts / Yoga)
- d) Scouts, Guides, JRC and NGC for student's environmental activity.

CLUB ACTIVITIES :

Subject wise Club activities will be conducted.

Students:

- ★ Learn from each other.
- ★ Realize the value of unity.
- ★ Develop social skills.
- ★ Become more confident and independent.



HOUSE SYSTEM :

Pride, Unity and a healthy spirit of competition is encouraged among the houses in all cultural and sports activities. Each of these houses have their office bearers who plan and organise school programmes and help to maintain discipline.

House Names :

- | | |
|--------------------|--------------------|
| 1. Ruby (red) | 2. Sapphire (blue) |
| 3. Emerald (green) | 4. Topaz (yellow) |



PARK VIEW ACADEMY

CBSE SCHOOL

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Periodic Assessment - I

Date :

Date	Session	Sub	Portions	Teacher's Sign
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			

Parent's Sign.....

"Being different is a super power"

PARK VIEW ACADEMY

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Periodic Assessment - II

Date :

Date	Session	Sub	Portions	Teacher's Sign
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			

Parent's Sign.....

"A good teacher is like a candle: It consumes itself to light the way for others"

PARK VIEW ACADEMY

CBSE SCHOOL

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Term - I

Date :

Date	Session	Sub	Portions	Teacher's Sign
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			

Parent's Sign.....

"Children are great imitators. So give them something great to imitate"

PARK VIEW ACADEMY

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Periodic Assessment - III

Date :

Date	Session	Sub	Portions	Teacher's Sign
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			

Parent's Sign.....

"The task of modern Educator is not to cut down jungles but to irrigate deserts"

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Periodic Assessment - IV

Date :

Date	Session	Sub	Portions	Teacher's Sign
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			

Parent's Sign.....

"A little progress each day adds up to big results"

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Term - II

Date :

Date	Session	Sub	Portions	Teacher's Sign
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			
	FN / AN			

Parent's Sign.....

"Believe in yourself and anything is possible"

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Parent's Remarks

S.No	Date	Parent's Remarks	Solution	T. sign	P.sign

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LEAVE LETTER FORMAT

Sender's address

Date Month Year (ex : 6th June 2022)

The Class Teacher
Park View Academy
Aniyapuram

Sub : Request to grant / accept leave

Respected Mam / Sir

As I am / was suffering from fever, I am / was unable to attend my classes for two days. So, please excuse the absence and grant me leave / accept my leave for two days only. (Date)

Thanking You

Yours Obediently

Signature

Name

Parent's Signature

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BONAFIDE / FEE CERTIFICATE FORMAT

Sender's address

Date Month Year (ex : 6th June 2022)

The Principal
 Park View Academy
 Aniyapuram

Sub: Bonafide/Fee Certificate Request - Reg

Respected Sir

I am _____ (Name) P / O _____

(Student's name) studying in _____ (class & section) in Park View Academy. I need a Bonafide/Fee certificate to apply for (aadhar/passport).

So, I request you to kindly issue the certificate for the same at the earliest.

Thanking you

Yours faithfully

Signature

Name

PARK VIEW ACADEMY

CBSE SCHOOL

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ACADEMIC PLAN OF 2025 - 2026

April - 2025

DATE	DAY	PARTICULARS
1	Tue	
2	Wed	
3	Thu	
4	Fri	
5	Sat	
6	Sun	Holiday
7	Mon	
8	Tue	
9	Wed	
10	Thu	Holiday - Mahavir Jayanthi
11	Fri	
12	Sat	
13	Sun	Holiday
14	Mon	Holiday - Tamil New Year
15	Tue	
16	Wed	School Re-Opens
17	Thu	
18	Fri	Holiday - Good Friday
19	Sat	Holiday
20	Sun	Holiday
21	Mon	
22	Tue	
23	Wed	
24	Thu	
25	Fri	
26	Sat	
27	Sun	Holiday
28	Mon	
29	Tue	
30	Wed	

NUMBER OF WORKING DAYS : 8

"Learn to walk before you run"

PARK VIEW ACADEMY

CBSE SCHOOL

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ACADEMIC PLAN OF 2025 - 2026 ♦ School Re-Open

June - 2025

DATE	DAY	PARTICULARS
1	Sun	Holiday
2	Mon	
3	Tue	
4	Wed	
5	Thu	World Environment Day
6	Fri	
7	Sat	Holiday - Bakrid
8	Sun	Holiday
9	Mon	School - Reopens*
10	Tue	
11	Wed	
12	Thu	Anti Child Labour Day
13	Fri	
14	Sat	World Blood Donor day - ECA
15	Sun	Holiday
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	International Day of Yoga - ECA
22	Sun	Holiday
23	Mon	
24	Tue	
25	Wed	
26	Thu	
27	Fri	
28	Sat	ECA
29	Sun	Holiday
30	Mon	

NUMBER OF WORKING DAYS : 19

"It's better to be safe than sorry"

PARK VIEW ACADEMY

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ACADEMIC PLAN OF 2025 - 2026 July - 2025

◇ PA - I

◇ STALEX - I

◇ Inter School
Election

DATE	DAY	PARTICULARS
1	Tue	National Doctors' day
2	Wed	
3	Thu	
4	Fri	
5	Sat	ECA
6	Sun	Holiday - Muharram
7	Mon	
8	Tue	
9	Wed	
10	Thu	
11	Fri	World Population day
12	Sat	Holiday
13	Sun	Holiday
14	Mon	
15	Tue	Educational Development Day PA - I - Exam
16	Wed	
17	Thu	
18	Fri	
19	Sat	ECA
20	Sun	Holiday
21	Mon	
22	Tue	
23	Wed	
24	Thu	
25	Fri	
26	Sat	ECA
27	Sun	Holiday
28	Mon	
29	Tue	
30	Wed	
31	Thu	

NUMBER OF WORKING DAYS : 26

"Don't bite the hand that feeds you"

PARK VIEW ACADEMY

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ACADEMIC PLAN OF 2025 - 2026

August - 2025

✦ PTM - I

✦ PA - II

DATE	DAY	PARTICULARS
1	Fri	
2	Sat	ECA
3	Sun	Holiday - Aadi - 18
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	ECA
10	Sun	Holiday
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	Holiday - Independence Day
16	Sat	Holiday - Krishna Jayanthi
17	Sun	Holiday
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	ECA
24	Sun	Holiday
25	Mon	
26	Tue	
27	Wed	Holiday - Vinayagar Chaturthi
28	Thu	PA II - Exam
29	Fri	
30	Sat	
31	Sun	Holiday

NUMBER OF WORKING DAYS : 23

"Laughter is the best medicine"

PARK VIEW ACADEMY

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ACADEMIC PLAN OF 2025 - 2026

September - 2025

♦ FIELD TRIP

DATE	DAY	PARTICULARS
1	Mon	
2	Tue	
3	Wed	
4	Thu	
5	Fri	Holiday - Milad - Un - Nabi
6	Sat	Holiday
7	Sun	Holiday
8	Mon	
9	Tue	
10	Wed	
11	Thu	
12	Fri	
13	Sat	ECA
14	Sun	Holiday
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	ECA
21	Sun	Holiday
22	Mon	
23	Tue	
24	Wed	
25	Thu	
26	Fri	
27	Sat	ECA
28	Sun	Holiday
29	Mon	
30	Tue	

NUMBER OF WORKING DAYS : 24

"Today a reader, tomorrow a leader"

PARK VIEW ACADEMY

CBSE SCHOOL

HAPPY SCHOOLING, EASY LEARNING

ACADEMIC PLAN OF 2025 - 2026

♦ TERM - I
EXAMS

October - 2025

DATE	DAY	PARTICULARS
1	Wed	Holiday - Saraswati Pooja
2	Thu	Holiday - Vijaya Dasami / Gandhi Jayanthi
3	Fri	
4	Sat	ECA
5	Sun	Holiday
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	ECA
12	Sun	Holiday
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	ECA
19	Sun	Holiday
20	Mon	Holiday - Diwali
21	Tue	Holiday
22	Wed	
23	Thu	
24	Fri	
25	Sat	Term - I - Exam
26	Sun	Holiday
27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	

NUMBER OF WORKING DAYS : 23

"Be the sun of your Solar System"

PARK VIEW ACADEMY

CBSE SCHOOL

HAPPY SCHOOLING, EASY LEARNING

ACADEMIC PLAN OF 2025 - 2026 ♦ STALEX - II November - 2025 ♦ PTM - II

DATE	DAY	PARTICULARS
1	Sat	ECA
2	Sun	Holiday
3	Mon	
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	ECA
9	Sun	Holiday
10	Mon	
11	Tue	
12	Wed	
13	Thu	
14	Fri	Children's day
15	Sat	Holiday
16	Sun	Holiday
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	ECA
23	Sun	Holiday
24	Mon	
25	Tue	
26	Wed	National Constitution Day
27	Thu	
28	Fri	
29	Sat	Holiday
30	Sun	Holiday

NUMBER OF WORKING DAYS : 23

"Success is the sum of small efforts, repeated"

PARK VIEW ACADEMY

CBSE SCHOOL

HAPPY SCHOOLING, EASY LEARNING

ACADEMIC PLAN OF 2025 - 2026

December - 2025

✧ PA - III

DATE	DAY	PARTICULARS
1	Mon	
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	ECA
7	Sun	Holiday
8	Mon	
9	Tue	
10	Wed	
11	Thu	PA - III Exam
12	Fri	
13	Sat	ECA
14	Sun	Holiday
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	ECA
21	Sun	Holiday
22	Mon	
23	Tue	
24	Wed	
25	Thu	Holiday - Christmas
26	Fri	"
27	Sat	"
28	Sun	"
29	Mon	"
30	Tue	"
31	Wed	"

NUMBER OF WORKING DAYS : 21

"The best is yet to be"

PARK VIEW ACADEMY

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ACADEMIC PLAN OF 2025 - 2026

✦ STALEX-III

January - 2026

✦ Sports Day

DATE	DAY	PARTICULARS
1	Thu	Holiday - New Year
2	Fri	
3	Sat	ECA
4	Sun	Holiday
5	Mon	
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	ECA
11	Sun	Holiday
12	Mon	National Youth Day
13	Tue	
14	Wed	Holiday - Pongal
15	Thu	Holiday - Thiruvalluvar Day / Uzhavar Thirunal
16	Fri	Holiday
17	Sat	Holiday
18	Sun	Holiday
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	Holiday
26	Mon	Republic Day / Sports Day
27	Tue	
28	Wed	
29	Thu	
30	Fri	
31	Sat	ECA

NUMBER OF WORKING DAYS : 21

"Do good and good will come to you"

PARK VIEW ACADEMY

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ACADEMIC PLAN OF 2025 - 2026 ♦ PA - IV

February - 2026

♦ PTM - III

DATE	DAY	PARTICULARS
1	Sun	Holiday - Thaipusam
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	ECA
8	Sun	Holiday
9	Mon	
10	Tue	
11	Wed	PA - IV - Exam
12	Thu	
13	Fri	
14	Sat	ECA
15	Sun	Holiday
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	Holiday
22	Sun	Holiday
23	Mon	
24	Tue	
25	Wed	
26	Thu	
27	Fri	
28	Sat	Science Exhibition

NUMBER OF WORKING DAYS : 23

"A positive mindset brings positive things"

PARK VIEW ACADEMY

CBSE SCHOOL

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ACADEMIC PLAN OF 2025 - 2026

March - 2026

◆ FIELD TRIP

◆ TERM II

EXAMS

DATE	DAY	PARTICULARS
1	Sun	Holiday
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	Holiday
8	Sun	Holiday
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	Holiday
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	Term - II - Exam
21	Sat	
22	Sun	Holiday
23	Mon	
24	Tue	
25	Wed	
26	Thu	
27	Fri	Holiday - Begin
28	Sat	--
29	Sun	Holiday
30	Mon	--
31	Tue	--

NUMBER OF WORKING DAYS : 21

"Keep looking up"

PARK VIEW ACADEMY

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ABSTRACT

MONTH	NO. OF WORKING DAYS	NO. OF HOLIDAYS	TOTAL DAYS
APRIL	8	22	30
MAY	-	31	31
JUNE	19	11	30
JULY	26	5	31
AUGUST	23	8	31
SEPTEMBER	24	6	30
OCTOBER	23	8	31
NOVEMBER	23	7	30
DECEMBER	21	10	31
JANUARY	21	10	31
FEBRUARY	23	5	28
MARCH	21	10	31
TOTAL	232*	133	365

*No. of working days may vary according to the government announcements.

"Politeness costs less, but yields more."

Date :

HOME FUN

Day :

S. No.	Subject	Particulars	Initials of the Teacher
1			
2			
3			
4			

Parent's Sign :

Class Teacher's Sign :

Date :

HOME FUN

Day :

S. No.	Subject	Particulars	Initials of the Teacher
1			
2			
3			
4			

Parent's Sign :

Class Teacher's Sign :

TIME SCHEDULE

Period	1	2	3	4	5	6	7	8
Day	9.25 a.m - 10.05 a.m	10.05 a.m - 10.45 a.m	10.55 a.m - 11.35 a.m	11.55 a.m - 12.15 p.m	12.55 p.m - 1.35 p.m	1.35 p.m - 2.15 p.m	2.15 p.m - 2.55 p.m	3.05 p.m - 3.45 p.m
MON								
TUE								
WED								
THU								
FRI								
SAT**								

Crunch Munch time : 2.55 p.m - 3.05 p.m

Lunch time : 12.15 p.m - 12.55 p.m

Slippings time : 10.45 a.m - 10.55 a.m

* 3.45 p.m to 3.55 p.m - time for Handsked, Workaholic, Home fun verification
 ** Hindi, Spell Bee, Foundation, Yoga and ECA classes.